

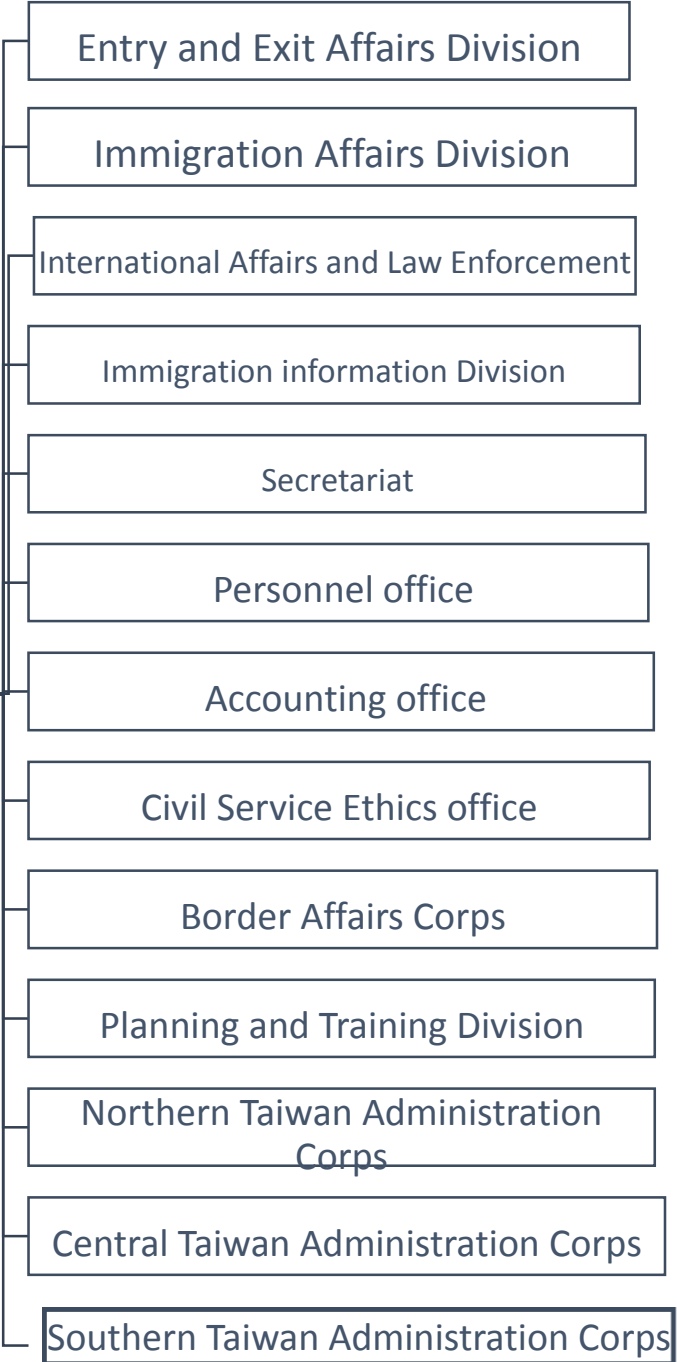
Information for foreigners in New Taipei City



The *National Immigration Agency* (NIA)
was founded in *January 2, 2007*

There are:

- 25 service centers;
- 25 Specialized Operation Brigades (S.O.B);
- 23 Port and Air Port Brigades
- 5 detention centers.



New Taipei City Service Center



Services

- **Applications:**

- Foreigners:**

- A. Visa Extension;
 - B. ARC application ;
 - C. APRC application; ● D. Lost Passport Declaration; ● E. Overstay Exit.

- Mainland China citizens, Hong Kong and Macau Residents:**

- Entry Permit ;
 - Stay Permit ;
 - Resident Permit.

- **Immigrant assistance and guidance**

Notices for Visitor Visa Extension

- ✧ The period of stay is calculated starting from the next day of arrival.
- ✧ The foreigner with landing visa or visa exemption entry cannot apply for extension.
- ✧ For granted purposes, foreigner may apply for visa extension within 15 days before the date of expiration.

Application for Alien Resident Certificates

- **Required documents:**

- A. One color photo in 2-inch (background color in white)
- B. Original & photocopy of applicant's passport (originals will be returned after verification).
- C. Related documents: ex. For Student: Student identification card or certificate of enrollment is required. (First timer may submit the school admission).

∞ **Processing time:** Within 10 working days.

∞ **Fees:** One year term: NT\$1,000.

Two year term: NT\$2,000.

Three year term: NT\$3,000.



Front side



Back Side

外國人停(居)留案件申請表

MULTIPLE-PURPOSE APPLICATION FORM FOR FOREIGNERS

|||||

條碼編號請勿污損

- ☐1居留證 ARC ☐2居留證延期 ARC EXTENSION ☐3重入國 RE-ENTRY
- ☐4停留延期 VISITOR VISA EXTENSION ☐5資料異動 CHANGE OF INFORMATION
- ☐6居留證遺失/毀損 ARC LOST/ DAMAGED ☐7永久居留 APRC
- ☐8僑生 OVERSEAS CHINESE STUDENT☐9其他 OTHERS

相片 PHOTO(初/換/補)

發)最近6個月內所拍攝、直4．5公分且橫3．5公分、脫帽、未戴有色眼鏡、五官清晰、不遮蓋、足資辨識人貌、人像自頭頂至下顎之長度不得小於3．2公分及超過3．6公分、白色背景之正面半身薄光面紙彩色照片，且不得修改或使用合成照片。【A thin half-length color photo with a glossy finish taken with a white background within the last six months that should be 4.5cm X 3.5cm with an image of the head that should not be shorter than 3.2cm or longer than 3.6cm from the top of the head to the chin, without wearing a hat or a pair of color glasses, with clear facial features not covered and identifiable, and should not be modified or composed.】

統一(居留)證號 ID (ARC) NO.: | | | | | | | | | | | | | | | | | | | | | |

英文姓名 ENGLISH NAME IN FULL:

中文姓名 CHINESE NAME: 國籍 NATIONALITY:

E-MAIL: @ 性別(SEX)- ☐男 M ☐女 F

1護照號碼 PASSPORT NO. 2護照效期 DATE OF EXPIRY(PASSPORT)

- ☐單身 SINGLE
- ☐結婚 MARRIED
- 職業 OCCUPATION

3出生日期 DATE OF BIRTH 4最近一次抵台日期 LATEST ARRIVAL DATE

年/Y 月/M 日/D 年/Y 月/M 日/D 職位 POSITION

申請事由 1-☐依親 2-☐就學 3-☐工作 4-☐投資 5-☐傳教 6-☐永居 7-☐其他 REASON RELATIVE. STUDENT. WORK. INVESTMENT. MISSIONARIES. APRC. OTHER

服務處所/就讀學校/依親對象/其他

在臺親友姓名/RELATIVE(S)(FRIEND) NAME IN TAIWAN

EMPLOYER / SCHOOL / DEPENDENT RELATIVE / OTHERS:

證號 ID:

居留地址 RESIDENCE ADDRESS: 市 CITY/縣 COUNTY 區/鄉市/鎮 DISTRICT/TOWN

路街 RD./ST 段 SEC. 巷 LANE 弄 ALLEY 號 NO. 樓 F.-之 | 證號 ID:

工作地址 OFFICE ADDRESS: 市 CITY/縣 COUNTY 區/鄉市/鎮 DISTRICT/TOWN

路街 RD./ST 段 SEC. 巷 LANE 弄 ALLEY 號 NO. 樓 F.-之 | 證號 ID:

本人簽名: SIGNATURE OF APPLICANT:

(本人未到請填下列授權)

我授權 I HEREBY AUTHORIZE 代辦上述事項 TO MAKE THE AFORESAID APPLICATION.

被委託人簽名 SIGNATURE OF AGENT:

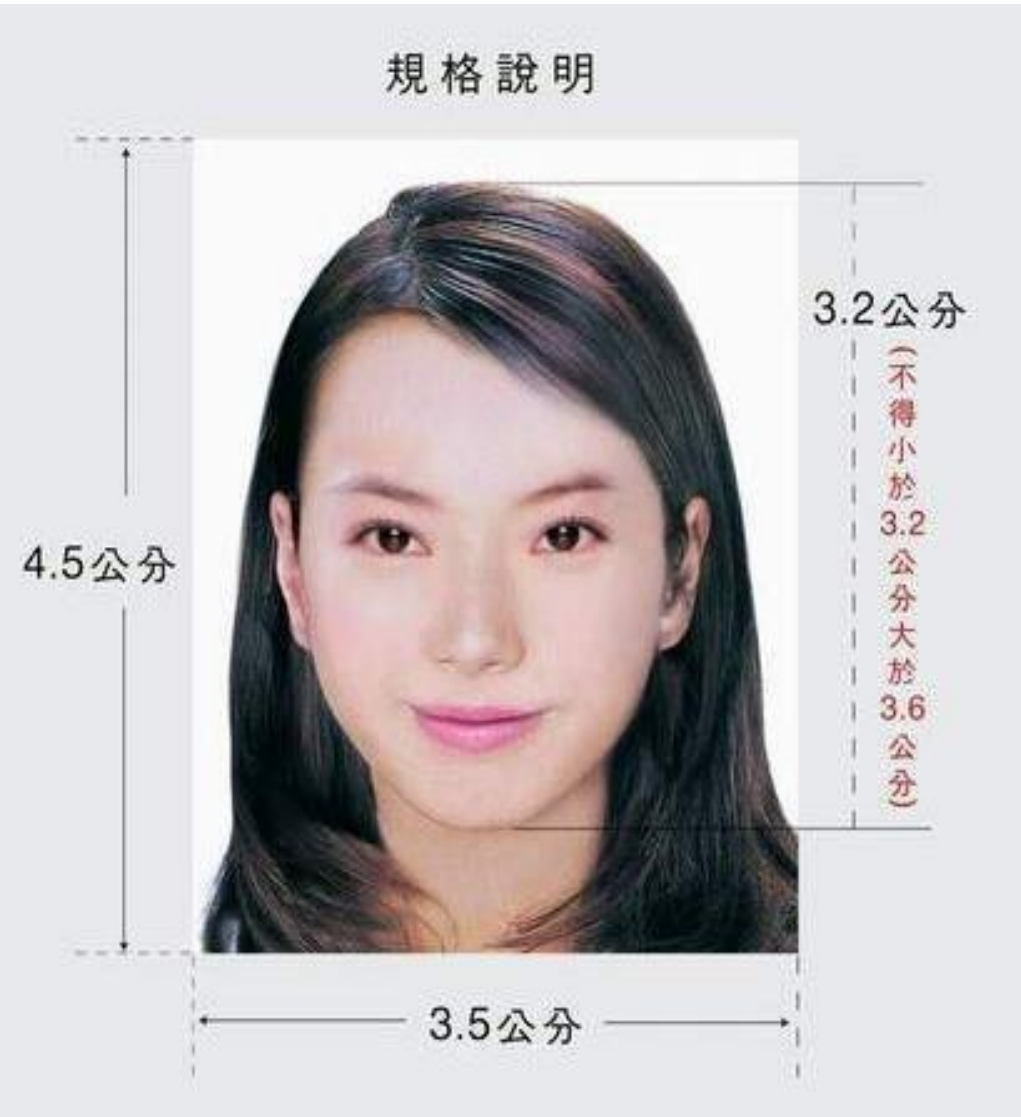
證號 ID NO.

以下由權責機關填寫/For Authorized Staff Only↓所需文件請參考背面/Required Documents: see back

證明	年 月 日 (□勞委會)(□中研院)(□投審會)(□國科會)(□其他) 字第 號 效期 年 月 日 一 年 月 日
文件	<input type="checkbox"/> 在職證明 <input type="checkbox"/> 戶籍謄本 <input type="checkbox"/> 戶口名簿 <input type="checkbox"/> 出生證明 <input type="checkbox"/> 結婚證書 <input type="checkbox"/> 在學證明 <input type="checkbox"/> 出席紀錄 <input type="checkbox"/> 註冊學生證 <input type="checkbox"/> 學籍證明 <input type="checkbox"/> 新護照 <input type="checkbox"/> 新租約 <input type="checkbox"/> 外僑居留證 <input type="checkbox"/> 收件回條 <input type="checkbox"/> 立案/法人登記證明 <input type="checkbox"/> 宗教邀請函 <input type="checkbox"/> 韓僑身分證明 <input type="checkbox"/> 僑補室同意書 <input type="checkbox"/> 離職證明 <input type="checkbox"/> 其他:
居留證	居留證號碼: 收據號碼:
<input type="checkbox"/> 初 <input type="checkbox"/> 延 <input type="checkbox"/> 補	居留期限: 年 月 日 ~ 年 月 日 收據號碼:
<input type="checkbox"/> 重入國	<input type="checkbox"/> 單次 <input type="checkbox"/> 多次/許可證號: 有效期限: 年 月 日
<input type="checkbox"/> 資料異動	<input type="checkbox"/> 1護照號碼 <input type="checkbox"/> 2居留地址 <input type="checkbox"/> 3公司名稱 <input type="checkbox"/> 4公司地址 <input type="checkbox"/> 5電話號碼 <input type="checkbox"/> 6遺失補發 <input type="checkbox"/> 7毀損補發 <input type="checkbox"/> 8換證-曾頒證 <input type="checkbox"/> 9蓋滿 <input type="checkbox"/> 10加註工作 <input type="checkbox"/> 11改中(英)文名 <input type="checkbox"/> 12其他
<input type="checkbox"/> 停留延期	核准事由: 1 <input type="checkbox"/> 探親 2 <input type="checkbox"/> 學中文 3 <input type="checkbox"/> 傳教 4 <input type="checkbox"/> 工作 5 <input type="checkbox"/> 收件回條 6 <input type="checkbox"/> 其他
核准編號	簽證字號: E/D卡號:
()	1: 年 月 日 2: 年 月 日 3: 年 月 日 4: 年 月 日

備註	承辦人員	審核人員	建檔人員
	/ /	/ /	/ /

Photo Font



A thin half-length color photo with a glossy finish taken with **a white background** within the last six months that should be 4.5cm X 3.5cm with an image of the head that should not be shorter than **3.2cm** or longer than **3.6cm** from the top of the head to the chin, without wearing a hat or a pair of color glasses, with clear facial features not covered and identifiable, and should not be modified or composed.

Notices for Alien Resident Certificate

Foreigner holding resident visa shall apply for an Alien Resident Certificate at NIA local Service Center within 15 days. Lost, stolen or damaged ARC will be charged NY\$ 500 to reissue at holder's expense.

Application for Lost Passport Declaration

✧ **Required documents:**

1. Personal identification document.
2. Two colored photos in 2 inch
(Background color in white)

✧ **Notices:**

The applicant is required to complete the process in person.

Foreigner who overstayed less than 3 months may either pay the penalty at NIA local Service Center, or directly pay the penalty at airport/harbor Border Affairs Brigades.

- Overstayed foreigner may be prohibited from re-entry

Application for Overstay Exit

- **Required documents:**

- A.Passport or travel document.

- B.Booked flight/ferry ticket for departure within seven days.

- **Penalties:**

- Overstay for 1 – 10 days, fine of NT\$2,000.
 - Overstay for 11 – 30 days, fine of NT\$4,000.
 - Overstay for 31 – 60 days, fine of NT\$6,000.
 - Overstay for 61 – 90 days, fine of NT\$8,000.
 - Overstaying more than 90 days, fine of NT\$10,000.
 - Foreigner under 14 may exempt from penalty.
 - Foreigner aged between 14 to 18 pays halve the penalty

Foreigner overstayed under 30 days may re-apply an ARC after paying the penalty if the granted purpose of residency still exist.

Notices for Overstay Exit

- Need to complete the process in person.
- Foreigner who overstayed less than 3 months may either pay the penalty at NIA local Service Center, or directly pay the penalty at the Border Affairs Brigades.

Overstayed foreigner in Taiwan may be prohibited from reentry.

Penalties for Violations of the Immigration Act

- ∞ Foreigner is required to carry passport, Alien Resident Certificate or Permanent resident Certificate at all time. The fine will be **NT\$1,000** when failed to do so.

- ∞ Foreigner failed to apply for ARC within the specified period (15 days).
 - A.First time-fine:**NT\$2,000**
 - B.Second-fine:**NT\$5,000**
 - C.Third-fine:**NT\$1,0000**

- ∞ Foreigner is require to update address on ARC within 15 days when acquiring new residence. Penalty will be received as following order when failing to do so.
 - A.First time-fine:**NT\$2,000**

Bilingual Environment



Related Links (website)

Information for foreigners:

- <http://iff.immigration.gov.tw/>
- hotline:0800-024-111 for 24 hours

National Immigration Agency

- <http://www.immigration.gov.tw/>
- hotline:(02)2388-9393

Service Hour

☞ Office Hours :

- Monday ~ Friday
- 08:00AM ~ 17:00PM

☞ Address: 135, Min-An Street, Jung-He District,
New Taipei City

☞ Telephone(02) 8228-2090

☞ Fax: (02) 8228-2687

Transportation

MRT: Exit from BanQiao station, Exit No.2, take the bus 307, 57, 793, 796 to Ji-Sui Junior High School Station. New Taipei City Service Center located at Min Ann Street No.135, which will takes approximately 15 minutes on foot.